



**Minutes from Annual General Meeting 2013
Bowen Professional Forum**

Conference call held at 19.45 on Thursday 29th May 2014

Present: Martin Grasby (Chair), Alastair Rattray (PSB), Angela Cannon (Chair BAuk & PSB), David Howells, Penny Gibbings (Interim Secretary),

1. **Apologies:**, Nikke Ariff, Michael Morris (PSB), Sheila Whyles (BAuk), Maïke Dring, Heather Brown
2. **Minutes of the Annual General Meeting May 2012:** These were accepted as a true record of the proceedings.

Proposed: Alastair Rattray Seconded: Martin Grasby

3. **Matters arising:** David Howells asked whether FHT had been accepted as a verifying body by CNHC. Angela said she understood that it had. This led to some discussion about how the CNHC was developing. There were no clear, reportable conclusions as yet.

4. **Chairman's report:** Since the last Bowen Professional Forum (BPF) AGM in June 2013 we have not been called upon to carry out any duties. Thus nothing to report. Martin thanked Forum members for belonging and acting as a potentially important resource.

5. **Annual Report and Accounts 2013:** Martin Grasby presented the above. It is likely that there will be little ongoing expenditure in the immediate future. Current expenditure is approximately £35 for website maintenance and £30 for auditor's fees. Forum meetings will only be called as required (if requested by the PSB or if an urgent issue arises from Bowen practitioners that needs discussing/coordinating before passing on to the PSB).

Proposed: Penny Gibbings Seconded: David Howells

6. **Appointment of Auditor:** The meeting agreed to continue to employ Esau Rahim as financial officer. The meeting thanked Esau for his expertise.

7. **To fix Auditor's remuneration:** Esau has agreed to charge a maximum of £150 to manage the accounts (unless something exceptional was to occur). Charges are likely to be the same as this year i.e £35.

Proposed: Angela Cannon Seconded: Alastair Rattray

8. **Election of officers & Committee members:** As no one else seemed keen to take over Martin Grasby & Penny Gibbings agreed to continue as Chair & Interim secretary for the moment. David Howells agreed to continue as committee member.

9. **Report from the Bowen PSB:** The Bowen PSB has been in place since January 2010.

The 3 current members are:

Angela Cannon (Chair BAuk, ex Bowen Forum)

Alastair Rattray (ECBS teacher, ex Bowen Forum)

Michael Morris (ECBS teacher) – newly volunteered and most welcome

There is a vacancy & it is hoped there will be another member soon.

Alastair and Angela reported on working with the CNHC.

1. The CNHC continues to work with the Advertising Standards Agency (ASA) to benefit all therapists.
2. The CNHC website is very good and is receiving over 20,000 hits per month.
3. The CNHC Facebook page has 1,200 likes.
4. The CNHC has published a Code of Contact which is operational for all members from June 1st 2014. Random sampling of members CPD records has started. Members are being asked for their CPD folders and insurance documents. There was some discussion about some of the content. For example, apparently all records should be kept for 8 years after the last treatment. Practitioners should make arrangements for records to be kept safely after their death if within the 8 years. The meeting felt clarification was needed for all members. David volunteered to talk to Claire Harrison (Chair BTPA) to progress this issue and agreed to inform Angela Cannon so she can give the same message to BAuk members.
5. It was suggested that PSB members across therapies registered with the CNHC should work together to offer a strong voice to the CNHC as necessary.

The meeting thanked the PSB for all their hard work on behalf of all Bowen practitioners in the UK.

Alastair and Angela stated how important the PSB felt it was to have the BPF in place:

1. To elect members on to the PSB as needed – the PSB consists of 4 members and need to cover the areas of regulation, education and practitioner issues.
2. The BPF (Bowen Professional Forum) as the point of contact for the Bowen PSB - to act as a 2 way channel (funnel) between the PSB and all Bowen therapists.

Martin thanked everyone who had come and contributed to the meeting.

The meeting expressed sincere thanks to Martin for all his hard work and for keeping the BPF going.

The meeting closed at 21.00.